

Northeastern Connecticut Art Guild Exhibit Prospectus and Entry Form

Venue: Windham Theatre Guild at Burton Leavitt Theatre, 779 Main Street, Willimantic, CT.

Theme: Unspecified

Eligibility: Open to current dues paid members 18 years or older.

Hanging fee: \$10 payable to "NECTAG" (please enclose with prospectus and return to event coordinator)

Deadline Date for Entry: October 15, 2013

Event coordinator: Frietha Lawrence frietha@alljoystudio.com

38 Pumpkin Hill Road, Ashford, CT 06278 860-429-4134

Hang Date: Tuesday, October 29, 2013 **Art drop off time:** 3-5 PM - **NO RECEPTION**

Strike Date: Sunday, November 17, 2013 **Time:** 12-3PM

Number of art work allowed: 3 artworks per artist, width or length no more than 30 inches. All work framed and equipped with screw eyes and wires (no sawtooth hangers) no space for 3 dimensional artwork.

Artwork Labels & Receipts: Download and print form from NECTAG site:

<http://nectartguild.blogspot.com/p/forms-labels.html> attach labels to **right back** of each artwork. If no computer access is available, labels may be requested from event coordinator.

Venue Commission: **No** commission is taken. All sales will be handled through the coordinator to the artist.

Liability: NECTAG and Windham Theatre Guild are NOT RESPONSIBLE FOR LOSS OR DAMAGE TO ANY WORK OF ART ON EXHIBIT.

Other requirements: On arrival at venue, each artist must complete the Intake Sheet, a record of all exhibited works, and a title card for each work entered.

Retrieval of Artwork: The artist or a designated pick-up person must show receipts and sign out art work.

Submitted Artwork:

Title: _____ Medium: _____ Size _____ Price _____

Title _____ Medium _____ Size _____ Price _____

Title: _____ Medium _____ Size _____ Price _____

Signature of Artist: _____ **Date** _____

Phone number: _____ **Email:** _____

Sign in Date: _____ **Signature:** _____

Sign out Date _____ **Signature** _____