

**NORTHEAST CONNECTICUT ART GUILD
EXHIBIT PROSPECTUS and Entry Form**

Venue: La Grua Center 32 Water Street, Stonington, CT 06378. Telephone: 860-535-2300

Title/Theme: The World Around Us in Artistic Creations

Eligibility: NECTAG members 18 years or older who are current with dues.

Hanging fee: There is no NECTAG fee for this event. Please enclose a check for \$25 payable to La Grua Center. Enclose check with your signed prospectus and completed special La Grua Center Registration Form and send all to Event Coordinator, Nancy Dougherty, 52 Bradley Road, Pomfret Center, CT 06259-1501 before the deadline for entry.

Deadline Date for Entry: Saturday, 10/01/2016

Exhibit Coordinators' (EC) Names:

Nancy Dougherty

Diane Allen

E-mail: grancy5252@gmail.com

E-mail: r_allen@snet.net

Mailing address: 52 Bradley Road,
Pomfret Center, CT 062590-1501

101 Allen Hill Road
Brooklyn, CT 06234

Telephone: 860-928-2578

860-779-7213

Drop Off Date & Time: Tuesday, 11/01/2016 **Time:** 1-3 PM

Hang Date & Time: La Grua Center staff will hang artwork

Reception Date & Time: Friday, 11/04/2016 **Time:** 5-7 PM

Strike/Pick up Date & Time: Tuesday, 01/03/2017 **Time:** 1-3 PM

Number of Artworks Allowed: Wall-hung artworks: one large limited to 900 square inches (30"x 30") or three medium each limited to 324" (18" x18 ") or four small limited to 144 square inches (12" x 12). Dimensions include frames. Photographs and three dimensional works are acceptable at this venue.***Artwork previously shown at La Grua cannot be accepted. La Grua Center reserves the right to refuse any work that the public may find objectionable.**

Acceptable Artwork sizes/types/ hanging system info: No saw-tooth hangers. Use screw eyes and wire. Do not put labels on the wire. Three dimensional art may be shown on deep window well spaces or artists may bring their own pedestals.

Labels: Download and print from NECTAG blog site, complete and attach labels to bottom right back of each artwork. Do not attach labels to wire. If no computer access is available, labels may be requested from the Exhibit Coordinator. Please indicate price or NFS (not for sale) on label.

Artist Bio: each artist, who has not already done so, is encouraged to provide a brief artist's bio for the NECTAG exhibit binder (8" x 8") and sent to Nancy Dougherty.

Artwork Liability: The Venue and NECTAG are not responsible for loss or damage to any work of art.

Other Requirements: On arrival at venue, artists must sign in on their prospectus with the EC and complete the Master sheet, a record of all exhibited works, and a gallery title card for each work entered into exhibit.

At pick-up, Artists or their designees must show an ID and sign out artworks on their prospectus.

Please note: Members who commit to enter one or more pieces in an exhibit agree to drop off their artwork within the time frames and at the location described in the prospectus/entry form. If a member is unable to do this personally, he/she should find someone to take the artwork for them or call the exhibit coordinator *at least 24 hours in advance* to discuss the possibility of another arrangement. If art is not present by the end of the drop off period, that member's work will not be exhibited and the member forfeits any hanging fee.

Members who are unable to pick up their artwork within the scheduled pick-up period at the designated location should find someone to pick-up work for them or contact the exhibit coordinator *at least 24 hours in advance* to discuss the possibility of another arrangement.

Failure to meet either of the above obligations will result in a temporary ban from exhibiting. One infraction will result in a ban from exhibiting from the next show. Two infractions will result in a ban from the next two shows. More than two infractions will be discussed by the Board.

Submitted artworks:

Title: _____ **Medium:** _____ **Size:** _____ **Price:** _____

Title: _____ **Medium:** _____ **Size:** _____ **Price:** _____

Title: _____ **Medium:** _____ **Size:** _____ **Price:** _____

Title: _____ **Medium:** _____ **Size:** _____ **Price:** _____

Three- dimensional items submitted: _____

I have read this prospectus/entry form and understand my obligations as an exhibitor.

Signature of Artist: _____ **Date:** _____

Telephone: _____ **E-mail:** _____

Sign in Date: _____ **Signature:** _____

Sign out Date: _____ **Signature:** _____